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| **DAILY HAZARD CHECKS** |

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| **Week beginning** |  |

***File this sheet in your Hazard and Risk Management Folder.***

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| **ITEMS TO CHECK** | **MON** | **TUE** | **WED** | **THUR** | **FRID** | **COMMENTS / HAZARD REGISTERED**  (ACTION NEEDED) | **HEAD TEACHER NOTES** |
| Initials Of Teacher Completing  Each Check |  |  |  |  |  |  |  |
| Gates / Fences |  |  |  |  |  |  |  |
| Rubbish In Playground |  |  |  |  |  |  |  |
| Sandpits |  |  |  |  |  |  |  |
| Bark Areas |  |  |  |  |  |  |  |
| Swings |  |  |  |  |  |  |  |
| Mobile Equipment |  |  |  |  |  |  |  |
| Poisonous Plants |  |  |  |  |  |  |  |
| Sheds |  |  |  |  |  |  |  |
| Water Hazards |  |  |  |  |  |  |  |
| Rubbish Bins |  |  |  |  |  |  |  |
| Hazardous Substances |  |  |  |  |  |  |  |
| Kitchen / Toilets / Storeroom |  |  |  |  |  |  |  |
| Play Area - inside |  |  |  |  |  |  |  |
| Play Area - outside |  |  |  |  |  |  |  |
| Electrical Hazards e.g., Sockets |  |  |  |  |  |  |  |
| Laundry Chemicals |  |  |  |  |  |  |  |
| Laundry Door Locked |  |  |  |  |  |  |  |
| Checked and Signed by Supervisor | | | | | | |  |
| Date | | | | | | |  |