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| **SAFETY AUDIT – NEW EQUIPMENT, RESOURCES,  PROCESSES OR SERVICES** |

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| **Audit conducted on:** |  |
| **Safety Audit carried out by:** |  |
| **Location:** |  |

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| **CHECK** | **YES / NO** |
| Has compliance with relevant legislation been checked (e.g. Playground Safety Standards) |  |
| Has the resource been installed by a certified tradesperson? |  |
| Are operating instructions displayed? |  |
| Have staff been trained on the use of the resource? |  |
| Has the resource guarantee and operating manual be filed? |  |
| Who has been consulted to ensure the safe use of the resource? |  |
| ***Has a Hazard/Risk been identified?*** *(If yes, record details in the Hazard/Risk Register)* |  |
| ***Comments:*** |  |
|  | |
| Checked and Signed by Supervisor |  |
| Date |  |